

Present: Joe Lawrence, Gagan Singh, McKenzie Lehman, Herb Frost, Jerry Haenlin, Darlene Rowsam

Others Present: Eric Virkler (Lewis County), Candace Randall (Company, McArdle & Randall), Brittany Davis, Trish Michael, Cheyenne Steria, Kaylee Tabolt

- Call to Order
 - o Chairman Joe Lawrence called the meeting to order at 8:20am.
 - o Chairman Joe Lawrence read the mission statement of the County of Lewis IDA.
- Minutes for the February 2025 Regular Board Meeting
 - o The board reviewed and discussed the February 2025. A motion to approve the minutes of the **February 2025 Regular IDA Board Meeting** was made by Herb Frost and seconded by Jerry Haenlin. All present voted in favor and motion carried.
- January 2025 Financials
 - o The Board reviewed and discussed the previously distributed **January 2025 Financial Reports**.
 - A motion to approve the previously distributed **January 2025 Financial Reports** was made by McKenzie Lehman and seconded by Jerry Haenlin. All present voted in favor and motion carried.
 - o Trish Michael presented the previously distributed **Loan Fund Status Report**.
- Items for Approval
 - o The Backyardigans Refund
 - The Board discussed the refund request from the The Backyardigans. Trish Michael and Cheyenne Steria provided context for this request; the payment was made in the first deferral period granted to the business.
 - A motion to refund a payment of \$2,500 to The Backyardigans was made by Herb Frost and seconded by Gagan Singh. All present voted in favor and motion carried.
- IDA Report
 - o Brittany Davis presented notable items from the monthly **IDA Report** including potential large projects and legislative updates at the state-level.

- Discussion Items
 - Harrisville Bank Building
 - Cheyenne Steria updated the Board on the purchase offer for the Harrisville Bank building; the next steps involve having a property inspection.
 - Mandeville Studios
 - Cheyenne Steria updated the Board on the Mandeville Studios project at 7551 S. State St. in Lowville and the plan to go out to RFP for asbestos and continue to discuss development with interested parties.
 - “Attract What We Want” Strategy
 - Brittany Davis and Cheyenne Steria updated the Board on the proposed “Attract What We Want Plan,” which is an outcome of the strategic planning sessions, which has been put together by Camoin Associates. Gagan Singh and Herb Frost are in favor. Darlene Rowsam agrees while questioning if there are references from other communities that have developed a similar plan. Brittany Davis will connect with Camoin to see the outcomes of similar plans in other communities.
 - A motion to approve funding the Camoin Associates “Attract What We Want” Plan was made by Gagan Singh and seconded by Jerry Haenlin. All present voted in favor and motion carried.
- Executive Session
 - A motion to enter Executive Session to discuss contract negotiations was made by Herb Frost and seconded by Darlene Rowsam. All present voted in favor and motion carried.
 - A motion to exit Executive Session was made by Jerry Haenlin and seconded by Herb Frost. All present voted in favor and motion carried.
- Adjournment
 - A motion to adjourn was made by Herb Frost and seconded by McKenzie Lehman. All present voted in favor and motion carried.