

Present: Joe Lawrence, Gagan Singh, Herb Frost, Jerry Haenlin, Jessica Moser

Others Present: Eric Virkler (Lewis County), Candace Randall (Campany, McArdle & Randall), Brittany Davis, Trish Michael, Cheyenne Steria, Kaylee Tabolt, Cheryl Sanders

- Call to Order
  - o Chairman Joe Lawrence called the meeting to order at 8:23am.
  - o Chairman Joe Lawrence read the mission statement of the County of Lewis IDA.
- Review ByLaw
  - o The Board reviewed and discussed the previously distributed LCIDA Bylaws.
    - ☐ A motion to adopt the bylaws was made by Jerry Haenlin and seconded by Herb Frost.
- Appointment of Officers
  - o Joe Lawrence presented the current officer slate for the IDA Board.
    - ☐ A motion to approve of the slate of officers was made by Jerry Haenlin and seconded by Jessica Moser. All present voted in favor and motion carried.
- Appointment of Committees and Committee Chairs
  - o Joe Lawrence presented the current officer slate for the IDA Board.
    - ☐ A motion to approve of the Governance Committee was made by Gagan Singh and seconded by Jerry Haenlin. All present voted in favor and motion carried.
    - ☐ A motion to approve of the Finance & Audit Committee was made by Jerry Haenlin and seconded by Jessica Moser. All present voted in favor and motion carried.
    - ☐ A motion to approve of the Projects Committee was made by Herb Frost and seconded by Gagan Singh. All present voted in favor and motion carried.
- Check Signers
  - o The Board discussed the authorizing the Contracted Executive Director, Chair, and Vice Chair as check signers.
    - ☐ A motion to authorize the Contracted Executive Director, Chair, and Vice Chair as check signers was made by Jerry Haenlin and seconded by Herb Frost. All present voted in favor and motion carried.



- Mission
  - o The Board discussed the mission statement of the IDA.
    - A motion to readopt the mission statement was made by Herb Frost and seconded by Jerry Haenlin. All present voted in favor and motion carried.
- Adjournment
  - o Joe Lawrence thanked the Board for another productive year and the efforts to continue growth
  - o A motion to adjourn was made by Herb Frost and seconded by Jessica Moser. All present voted in favor and motion carried.