



In accordance with restrictions in place due to COVID-19, this meeting was held via videoconference.

Chairman Joseph Lawrence called the meeting to order at 8:04 am.

Board members Present: Joe Lawrence, Ron Burns, Thomas Gillette, Darlene Rowsam, Gagan Singh, McKenzie Lehman

Others Present: Brittany Davis, Jenna Kraeger, Cheyenne Steria, Kevin McArdle

Excused Board Members: Jerry Cayer

Read our Naturally Lewis mission statement.

Executive Director's Report

8:05 - 8:10

- Welcome to our new board member McKenzie Lehman!
- Brittany Davis noted her previously distributed Directors Report, highlighting our partnership with the County Planning Department on solar resources, development of an Ad Hoc Committee for the Lyons Falls Mill Site project, progress with the Lyonsdale RFP process, and new COVID related relief funding programs.

Correspondence

8:10 - 8:12

- The board reviewed Duke Energy Leyden requesting Board affirmation of PILOT terms that were negotiated between the taxing jurisdictions.

Items for Approval

8:12 – 8:44

- **The minutes** for December 3, 2020 **Regular Meeting** were approved upon a motion made by Ron Burns and seconded by Darlene Rowsam. All present were in favor and the motion carried.
- **November Financial Reports** were presented and discussed. Report was approved upon a motion by Darlene Rowsam and seconded by Gagan Singh. All present were in favor and motion carried.
- After discussion of the correspondence Duke Energy the Board moves to **affirm the Duke Leyden PILOT Terms** at (25 years, \$4,250 per megawatt, 1.5% escalator) on a motion by Ron Burns and seconded by Tom Gillette. All present were in favor and motion carried.
- Omni Navitas, LLC requested an assignment of their 9557 East Road project to **GSPP 9557 E Rd S, LLC**. IDA counsel has reviewed and is satisfied with this change. The change was approved by a motion made by Ron Burns seconded by McKenzie Lehman. All present were in favor and motion carried.
- Omni Navitas, LLC has requested an assignment of their 9605 East Road project to **GSPP 9605 E Rd N, LLC**. IDA counsel has reviewed and is satisfied with this change. The change was approved by a motion made by Tom Gillette seconded by Darlene Rowsam. All present were in favor and motion carried.
- Executive Director Davis discussed Skewed Brewing's current financial situation with the board highlighting that their sales are down 85% and have had to lay off about 100 employees with multiple restaurants closed due to COVID. Their recent addition of a canning line has been a saving grace for their can sales while their keg sales have shuttered. Skewed Brewing is seeking



a 6-month deferment (October – April) on their IDA building lease, brew equipment installment sale and an additional loan adding up to \$3,700 per month. They received a deferment in the Spring and were able to get back on track by the Fall. The board discussed the options of interest only payments and having a conversation about opening up their new location. The board is seeking additional information on total debt and interest amounts. Discussion was tabled for conversation the January Finance Committee Meeting.

A motion to enter into executive session to discuss litigation was made by Gagan Singh and seconded by Darlene Rowsam at 8:44am. All present were in favor and motion carried.

Executive Session

8:44 – 9:23

- No actions were taken in executive session, litigation was discussed by the board.
- Motion to end executive session made by Darlene Rowsam and seconded by Tom Gillette. All present were in favor and motion carried.

Resume Items for Approval

9:23 – 9:33

- Executive Director Davis gave the board background on the **Snowmobile Economic Impact Study**. The JCC Center for Community Studies would do the data collection and Camoin310 would write the report and do the analysis. The Study, led by LCIDA is a regional effort and has partner buy-in from Tug Hill Commission, Jefferson County IDA, Lewis County Chamber of Commerce, Oswego and Oneida Counties. Motion to approve spending up to \$6,500 on the snowmobile impact study was made by Darlene Rowsam and seconded by Tom Gillette. All present were in favor and motion carried.

Discussion Items

9:33- 9:43

- Director of Finance and Incentives continued to update the LCIDA Board on the **2021-2022 Budget Proposal** reviewed quickly at the budget workshop in December. Cheyenne outlined how the budget will align with our newly outlined strategic plan. Finance Committee will further discuss the proposed budget.
- Executive Director noted the annual **ABO Board Member documentation including Acknowledgement of Fiduciary Duties** that has to be submitted every January to the ABO and an annual **Board of Directors Evaluation** to be submitted in an electronic format that Brittany will send out to the board.

A motion to adjourn was made at 9:43am by Tom Gillette by and seconded by Gagan Singh. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chey - St.", written over a horizontal line.

Cheyenne Steria
Secretary/Treasurer