



Call to Order – Reading of Naturally Lewis Mission Statement

8:00AM

Because of the Novel Coronavirus (COVID19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo’s Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Board Meeting is being held electronically via conference call / video conference instead of a public meeting open for the public to attend in person.

Executive Director’s Report

8:00-8:05AM

Correspondence

- Correspondence from Tug Hill Artisan Roasters

Privilege of the Floor

Committee Reports

8:05-8:10AM

- Governance Committee – J. Cayer
- Finance Committee – T. Gillette

Items for Approval

8:10-8:30AM

- Minutes for January 7, 2021 Regular Meeting
- December Financial Reports
- 2021 – 2022 IDA Fiscal Year Budget
- Annual Re-Approval of Policies:
 - BOD Duties & Responsibilities
 - Code of Ethics
 - Defense & Indemnification Policy
 - FOIL Policy
 - Investment Policy
 - Procurement Policy
 - Real Property Acquisition Policy
- Skewed Brewing 6 Month Deferral (October – March)

Discussion Item

8:30 -9:30AM

- QTR 4 Loan Report
- OTIS PILOT
- Sales & Use Tax Recapture Process – US Light Turin & Carthage Solar Fund
- Business Retention & Expansion Survey Results

Executive Session

Next Meeting:

- Governance Committee Meeting – **February 16 – 8:30am via Zoom**
- Finance Committee Meeting – **February 17 – 8:30am via Zoom**
- Regular Board Meeting – **March 4 – 8:00am via Zoom**