

Minutes of the County of Lewis Industrial Development Agency
Pre-Audit Committee Meeting
May 26, 2021 | 1:00pm
7551 S. State Street
Lowville, New York



Board Members Present: Joe Lawrence, Tom Gillette

Others Present: Brittany Davis, Cheyenne Steria, Liz Bush, Andrew Smith

Call to Order at 1:00PM

Pre-Audit Process

- Auditor Liz Bush explained that the purpose of the Pre-Audit Committee Meeting was to open the dialogue between auditors and LCIDA before the audit process begins.
- Mrs. Bush mentioned that they have already looked at the LCIDA QuickBooks accounts, as a good exercise, and resolved any questions that Cheyenne Steria, Director of Finance for the LCIDA, had.
- Mrs. Bush gave an overview of how the audit process would work, with a start date of June 17th and a remote audit with a hybrid model.
- Cheyenne Steria and Liz Bush discussed changes, potential legal challenges, any new loans and other Quickbook items to look into. Mrs. Bush discussed that all items will be addressed during the audit process through a risk assessment.
- There were no other questions or comments from board members.

Meeting Adjourned at 1:24pm