

MINUTES OF MEETING
Lewis County Industrial Development Agency
June 23, 2010, 8:00 AM at the LCIDA Office

Present: Jack Bush
Stephen Allen
Rick Bush
Tony Andre
Stephen Allen holding proxy for Doreen Garrett

Others Present: Ned Cole, Executive Director
Tom Company
Richard H. Porter

Called to Order: Jack Bush called Meeting to order at 8:00am and Richard H. Porter was introduced as the new Executive Director.

New Business: A discussion was held regarding the new Executive Director Richard H. Porter. The following was discussed and approved upon a motion of Rick Bush and seconded by Steve Allen. Motion carried.

- The hours for the Executive Director to be 24-hrs/per week to be divided between 4 days of Monday-Thursday.
- The salary was approved and made part of his personnel file.

Upon a motion of Steve Allen and seconded by Rick Bush the following policy and procedures were amended and made part of the Administrative Manual; E-5.7 Vacation, E-5.8 Sick Time.

Adjournment: There being no future business, Jack Bush adjourned the meeting at 8:51AM.

Respectfully submitted,

Stephen Allen
Secretary/Treasurer